



SINGAPORE INTERNATIONAL SCHOOL

23 Nam Long Shan Road, Aberdeen, Hong Kong.

Tel : 2872 0266

Fax: 2872 0431

Circular to Parents 193/09/10

25 June 2010

Dear Parents,

1ST TERM SCHOOL FEE & CAPITAL LEVY FOR 2010/2011 ACADEMIC YEAR

Please be advised that the **1st term** school fee will be **due on 23 July 2010**.

Payment by Autopay System

The school fee will be debited from your account on 23 July 2010.

If you have applied for Autopay set-up for the first time or re-applied after any alterations had been made, you might be in one of the following two categories:

Category 1

The school will inform you by letter that there will be a direct debit transaction of the school fees.

Category 2

(Submission of the Direct Debit Authorization Form by parents directly to the bank without going through the school)

The school cannot inform you as your name is not on the list submitted by the bank to the school for direct debit transaction. In this case, you are obliged to call your bank on or after the due date to check whether there was a direct debit transaction for SIS school fees.

If the fee amount has not been debited, please issue a cheque made payable to 'The Singapore International School Foundation Limited' for the amount required not later than 30 July 2010.

Any payment made after this date will incur an administrative fee of HK\$200.00 and interest charge at 8% p.a. will be levied. Please include your child's name and class (09/10) on the back of the cheque.

Payment by cheque

(The yellow deposit slip would be delivered to your child on 28 June 2010)

For those **not in the AUTOPAY** scheme, you will need to **utilize the enclosed Standard Chartered Bank yellow deposit slip to make a payment** at any Standard Chartered Bank on or before **23 July 2010**. It is **necessary to present the yellow deposit slip when making your payment so that the bank can retrieve the debtor reference.**

Your co-operation is much appreciated.



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For more details on the payment of school fees, please refer to our website at www.singapore.edu.hk

We would like to draw your attention to the importance of prompt payment. Any late settlement of the amount payable in full may result in the forfeiture of your right to the reserved place for the new school year.

The 2010/2011 school fee is as below and subject to the approval by Education Bureau.

Level (Promoted as well as newly enrolled)	Status	Termly school fee after subsidy	Capital levy*
PY1	-	18,166.00	8,000.00
PY2	-	18,166.00	8,000.00
P1-P6	ON	22,250.00	8,000.00
P1-P6	SC/SPR/AIP	18,225.00	8,000.00
S1-S4	ON	24,750.00	8,000.00
S1-S4	SC/SPR/AIP	20,725.00	8,000.00

* Please take note that all Personal Debenture holders of the present pupils are required to pay an annual Capital Levy together with the 1st term school fee for each new school year.

We thank all parents for being punctual in fees payment over the past year and strongly urge everyone to settle the school fees by AUTOPAY system for your and the school's convenience. We look forward to your continued co-operation.

Yours sincerely,

Carol Yeung
HOD/Finance

Through

Mak Lai Ying (Madam)
Principal