



SINGAPORE INTERNATIONAL SCHOOL

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Circular to Parents 215/08/09

12 June 2009

Dear Parents

MATTERS RELATED TO SCHOOL CLOSURE

The announcement of school closure of all kindergartens and primary schools by the Education Bureau (EDB) has had implications on the school's examination and administrative procedures. Please take note of the following matters, presented chronologically:

Date	Event	Please take note
12 to 25 June 2009	School Closure for PY & Primary Sections	<p><u>Secondary Section</u> Lessons will proceed as per normal.</p> <p><u>Lunch & snack coupons</u> LSG will refund all unused lunch and snack coupons at end of this academic year.</p> <p><u>Collection of books for new academic year</u> Parents who wish to collect the books from the Bookshop during this period will be able to do so.</p> <p><u>Suspension of Dept of Health's frontline services</u> Dept of Health will suspend School Dental Care Service for primary students and Student Health Service for primary & secondary students from 12 June 2009 until further notice.</p>
15 June 2009	E-Learning during period of school closure for PY & Primary students	Look out for the circular on e-learning that will be sent on this day.
17 June 2009	P3 Learning Journey to Tsim Bei Tsui Wetlands	This has been cancelled.

Date	Event	Please take note
24 June 2009	P1 Learning Journey to Aberdeen Country Park	This has been cancelled.
Friday, 26 June 2009	Reopening of PY & Primary Sections	<p><u>Operating hours</u> School will operate as per normal for all students; ie, school ends at 3 pm.</p> <p><u>Schedule for P1-2 students</u></p> <ul style="list-style-type: none"> • Timetable to proceed as per normal • Checking of papers <p><u>Schedule for P3-6 students</u></p> <ul style="list-style-type: none"> • Science exam • Suspension of normal timetable after recess, to facilitate checking of papers
<p>Friday, 26 June 2009</p> <p>*Original date of Science exam: 12 June 2009. The exam was rescheduled to 26 June 2009 because of EDB's announcement of school closure for the period 12-25 June 2009.</p>	<p>Science Examination for P3-6 Students</p>	<p>Please note that the school does not allow the sitting of the Science exam prior to 26 June.</p> <p><u>Science Exam for P3-5 Students</u></p> <ul style="list-style-type: none"> • P3-5 students who are not able to be present on this day will have the exam paper emailed to them when the examination is over. • Students doing the exam paper at home will be expected to do the paper under exam conditions, ie, under timed conditions and supervision. • Students doing the exam paper at home will send the completed paper to the school for marking. The mark will be recorded in the Report Book, with an explanation that the exam was sat outside of school, after the exam on 26 June 2009. <p><u>Science Exam for P6 Students</u> P6 students who are absent on 26 June will take the examination on 29 June. <u>No further sittings of the Science paper will be allowed after 29 June.</u></p>

Date	Event	Please take note
29 June 2009 2-3 pm	Briefing on Sec 1 Orientation Camp for current P6 students	
30 June 2009	PTC for PY & Secondary Sections	There will be no school for <u>all</u> students. Parents who are unable to attend PTC are to use the attached Authorisation Form if they are unable to collect the Report Cards (PY) or Report Books (Sec) in person.
2 July 2009 9 – 11 am@ Auditorium	PY2 Graduation	
2 July 2009 1.30 – 2.15 pm @Auditorium	P4 Performance, <i>A Walk Through Broadway</i>	Auditorium doors open at 1.30 pm; please be seated by 1.40 pm.
2 July 2009, 2.15 – 3 pm @Auditorium	P1 Mini-Musical, <i>Welcome to the Jungle</i>	Auditorium doors open at 2.15 pm; please be seated by 2.30 pm.
3 July	Prize Presentation and P6 Graduation	Only the following students need be in school on this day: <ul style="list-style-type: none"> • P1 – S2 prize winners • P6 students • All Choir members
6 July	PTC for P1-6 parents	Parents who are unable to attend PTC are to use the attached Authorisation Form if they are unable to collect the Report Book in person.
From 6 July	Collection of Report Cards (for PY Section) and Report Books (Primary & Secondary Sections)	Parents who are unable to collect the Report Card (PY) or Report Book (Primary & Secondary) in person, please complete the attached Authorisation Form. The person collecting the Report Card/Report Book is to present this form to Ms Ada Yung at the General Office.

Date	Event	Please take note
13 – 24 July	Summer Programme	Whether or not this proceeds as planned will be confirmed by 23 June, after Secretary for Education has announced status of school closure
13 – 31 July	SHIP Programme	<u>This has been cancelled.</u> A full refund will be given to all participants.

Please note that there will be no extension of term time. Term will end on 3 July 2009, as scheduled.

Also, if EDB announces further school closure on or before 23 June, all planned activities as set out in the table above will be cancelled. Parents will be informed of follow-up activities via email.

There will be many uncertainties and ambiguities during this period of heightened awareness, and the school will work hand in hand with parents to ensure that things proceed smoothly. Please be assured that the school is doing all it can to ensure that school life proceeds as normally as is possible under the circumstances.

With best regards

Mak Lai Ying (Mdm)
Principal

Letter of Authorisation

The person authorised to collect the Report Card/ Report Book is to present this to Ms Ada Yung at the General Office

I, _____ (Full Name), Passport/Identity Card No. _____ hereby authorise _____ (Full Name), holder of Passport/Identity Card _____ to collect the Report Card/Report Book of _____ (Full Name of Pupil) of PY/Primary/Secondary _____.

Signature of Parent/Guardian

Date