



SINGAPORE INTERNATIONAL SCHOOL
PARENT TEACHER ASSOCIATION
23 Nam Long Shan Road, Aberdeen, Hong Kong.

3rd September 2009

Dear Parents,

SIS-PTA has been running afterschool swimming programme for some years and Read For Meaning Book Club since 2007. This year, we are going to introduce Primary Matters Writers' Workshops to SIS(HK) as one of our afterschool activities. Please note that this programme is offered to **PTA members only**. If you have not joined the PTA yet, the SIS-PTA membership application form is attached for your action.

As a start, the writers' workshop will be offered to pupils aged 8 to 10. It will be held on Tuesdays, from 3:15pm to 4:30pm.

Please note that Tuesday is not a CCA day. There will be no school bus service when the workshop finishes at 4:30pm. Parents are to collect their children outside the school library at 4:30pm and make their own transport arrangement home.

To enroll, please read the flyer of Primary Matters Writers' Workshops per attached.

We hope the workshop could help our young writers enrich their craft and spark a love of writing among the SIS community.

Lisa Lo
PTA Activities Coordinator

Primary Matters Writers' Workshops are coming to SIS(HK)!

About Primary Matters Writers' Workshops

Primary Matters was set up by Marion McNally Dip.ed., M.Ed. (ex E.S.F. assistant principal/English leader/ teacher) in September 2007. Since then, it has become one of Hong Kong's premier providers of literacy tuition for primary school students and lower secondary school students.

At Primary Matters Writers' Workshops, students learn to write more effectively and creatively by engaging in a variety of writing activities. The workshops not only teach writing, using innovative techniques and strategies, but also encourage young writers to develop their craft and a love of the written word, in a dynamic, supportive and collaborative environment.

Course Teacher

Mrs. Amani Sue (M.A.) will be teaching the classes on Tuesdays after school. Amanie worked for many years with the English Schools Foundation and, during that time, she developed an in depth knowledge of writers' workshops.

Course Details

This term we will be studying/writing 'Memoir'. Students will be asked to keep a writer's notebook throughout the term: this notebook will form a major part of the course and entries will be used to develop short pieces of writing which will be 'published' in a book at the end of the term. Students will be taught the following:

1. How to find important 'Life Topics'.
2. How to write 'small' about 'big' topics.
3. How to develop 'seed' ideas.
4. How to structure memoir by studying published texts.
5. How to reveal his/her own true character by using internal thoughts.
6. How to write with detail, image and voice.
7. How to use metaphor to enrich their writing.
8. How to become reflective thinkers and interpret events in their lives through new/different lenses.
9. How to revise effectively.

Class dates: Tuesdays (3:15pm to 4:30pm)

Sep 15, 22

Oct 6, 13

Nov 3, 10, 17, 24

Dec 1

Cost

\$2,930 (9 classes at \$300 per class and a one off charge of \$230 for a published book)

Class size

The minimum number of pupils per group is 6; the maximum is 10.

Deadline for enrollment is **8th September 2009**. As space is limited, enrollment is on a first come, first served basis.

To enroll, please contact Gayle Gill on 61296228 or e-mail primarymattershk@gmail.com

After securing a place, please complete the attached Application Form and send it with a cheque in the amount of \$2,930 payable to "**Primary Matters**". This includes lesson fees and a one off charge of \$230 for a published book.

All application forms and cheques should be sent to:

Marion McNally
15P Hing Keng Shek Road
Sai Kung
Hong Kong

For more detailed information about our writers' workshops, visit the Primary Matters website:

<http://web.mac.com/primarymatters>

For information regarding academic instruction and course details, contact marion.mcnally@gmail.com or call her on 25261153/94654468

Application Form for Primary Matters Writers' Workshops at SIS(HK)

Class Dates: Tuesdays (3:15pm - 4:30pm)

Sep 15, 22, Oct 6, 13, Nov 3, 10, 17, 24 & Dec 1

To register your child, please contact primarymattershk@gmail.com or call Mrs. Gayle Gill on 61296228. Complete this form and send it together with a cheque in the amount of \$2,930 payable to "Primary Matters". All application forms and cheques should be sent to Marion McNally, 15P Hing Keng Shek Road, Sai Kung, Hong Kong.

Name of student: _____

Class: _____ Age: _____ PTA Number: _____

Name of Parent: _____

Home Address: _____

E-mail Address: _____ (*must include*)

Home telephone: _____

Mobile phone: (Mother) _____ (Father) _____

Does your child have writing difficulties? Explain briefly.

***Receipts will be issued at the first lesson of the Writers' Workshop.**



SIS-PTA Membership Application Form

(Please fill in **BLOCK** letters)

Name of Student : _____

Class : _____

Name of Parent : _____

Telephone : _____ (Home) _____ (Mobile)

Email : _____

Home Address : _____

Membership Fee

When you join SIS-PTA, your membership will be charged on a per family basis. You will not need to pay further, even if another child joins SIS later, as long as your membership is still valid. The amount that you pay depends on the grade of your child when you join SIS-PTA:

PY1	HK\$800
PY2	HK\$700
P1	HK\$600
P2	HK\$500
P3	HK\$400
P4	HK\$300
P5	HK\$200
P6	HK\$100
Sec 1	HK\$100
Sec 2	HK\$100
Sec 3	HK\$100

If you join the PTA when your child is in Sec 1, Sec 2 or Sec 3 in year 2009, you will pay an annual renewal membership fee of HK\$100.

Each SIS-PTA member will receive a membership card as proof of payment that will bear your child's name, the year of issuance and expiry. Kindly note that you may be required to produce the card at certain PTA activities. A HK\$50 replacement fee will be charged for a lost card.

Should you have any queries, please feel free to email SIS-PTA at pta@singapore.edu.hk

Note: For payment of PTA membership fee, please submit form with cheque payable to “**Singapore International School – PTA**” and return it to the school at 23 Nam Long Shan Road, Aberdeen, Hong Kong together with a stamped self-addressed envelope.

Bank Name	Cheque No.	Amount