



SINGAPORE INTERNATIONAL SCHOOL
PARENT TEACHER ASSOCIATION
 23 Nam Long Shan Road, Aberdeen, Hong Kong.

14 September 2009

Dear SIS Parents

Singapore International School PTA Annual General Meeting

The Annual General Meeting (AGM) of SIS Parent Teacher Association is scheduled on 24 September 2009 (Thursday). Notice of AGM and a Nomination Form for the Executive Committee (2009/10) are attached for your kind attention.

Venue : L6 Conference Room, Nam Long Shan Campus
 Refreshments : 10.30 am – 11.00am
 AGM : 11.00 am – 11.30 am

We hope you could confirm your attendance for the AGM by filling up the reply forms and returning that to school office by 18 September 2009. The Nomination Form is for anyone wishing to become a PTA Committee member or if one wishes to nominate another parent. If you have further concerns, please e-mail to pta@singapore.edu.hk. We look forward to your presence on that day.

Yours sincerely

Clare Chan (Ms)
 Chairperson
 SIS-PTA 2008/09



AGM Reply Slip

Please return by Friday, 18 September to SIS-PTA, by mail or fax no: 2872 0431

I/We will attend the AGM of SIS-PTA

Nos.

Name: _____

Contact no: _____ Email: _____

Child's name: _____ Class: _____



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SINGAPORE INTERNATIONAL SCHOOL
PARENT-TEACHER ASSOCIATION

ANNUAL GENERAL MEETING
Thursday, 24 September 2009

Notice of Annual General Meeting

Date : 24 September 2009

Time : 11.00 am – 11.30 am

Venue: L6 Conference Room, Nam Long Shan Campus

Agenda

- 1) Report on PTA activities in 2008/09
- 2) Presentation of annual accounts for the year ended 31 August 2009
- 3) Re-appointment of Auditors for the Association
- 4) Election of PTA Executive Committee 2009/10
- 5) Any other business

Nomination Form

I wish to propose the person named below for the election to the SIS-PTA Executive Committee for the year 2009-2010:

Name of Nominee:

Parent of:Class:

Nominated by:

Seconded by:

This nomination form should be returned to the School Office on/before 18 September 2009 (Fax: 2872 0431). Nominations will also be accepted from the floor during the Annual General Meeting. Should you have any queries, please contact Ms Clare Chan, Chairperson, SIS-PTA by email: pta@singapore.edu.hk