



SINGAPORE INTERNATIONAL SCHOOL
PARENT TEACHER ASSOCIATION
23 Nam Long Shan Road, Aberdeen, Hong Kong.

17th December 2009

**Singapore International School Parent Teacher Association –
Swimming Programme - Term 2 (Jan – May 2010)**

Dear Parents,

SIS-PTA after-school swimming programme will be starting again in late January 2010. All PY and primary students are welcome to join. However, this programme is offered to PTA members only.

Swimming classes will be conducted in English by coaches from Happy Valley Athletic Association Limited. Teacher student ratio will be around 1:5. Life guard will be present throughout the duration of the lessons.

Students will be divided in groups of different levels:

Level 1:

For beginners with no swimming experience

Level 2:

Students will be trained to swim 25 meters front crawl and backstroke.

Level 3:

Students will be trained to swim 50 meters front crawl, backstroke and breaststroke.

Level 4:

Students will be trained for competitive swimming.

The fee is \$150 per hour per class.

Time slots:

Tue 3:20pm – 4:20pm

***Thu 3:20pm – 4:20pm (CCA day)**

Fri 3:20pm – 4:20pm

Sat 10:00am – 11:00am

Sat 11:00am – 12:00pm

Note:

*For CCA day (i.e. Thu), students taking school transport may take the school bus home after swimming lesson.

For non-CCA days (i.e. Tue/Fri/Sat) students have to make their own transport arrangement.

PTA Swimming Programme Schedule (Jan – May 2010)

Tue	Feb 9	Feb 23	Mar 2	Mar 9	Mar 16	Apr 13	Apr 20	Apr 27	May 4	May 11	10 lessons
Thu	Jan 28	Feb 4	Feb 25	Mar 25	Apr 15	Apr 22	Apr 29	May 6	May 13	May 20	10 lessons
Fri	Jan 29	Feb 5	Mar 5	Mar 12	Mar 19	Apr 16	Apr 30	May 7	May 14	May 28	10 lessons
Sat	Jan 30	Feb 6	Feb 27	Mar 6	Mar 13	Mar 20	Apr 17	May 8	May 22	May 29	10 lessons

To enroll, please complete and return the enrollment form with a cheque payable to **“Singapore International School – Parent Teacher Association”** by **8th January 2010**. **Late applications will not be entertained.** Please write your child’s name and class on the reverse side of the cheque.

All enrollment forms and cheques should be sent in an envelope marked for the attention of Ms.Teresina Chan / PTA Swimming Programme and dropped in the mail box located at P6 level or mail it to:

Singapore International School - PTA
23 Nam Long Shan Road
Aberdeen
Hong Kong
Attn: Teresina Chan / PTA Swimming Programme

Confirmation will be sent out via email before the start of the programme.

This programme is offered to PTA members only. If you have not joined the PTA, our Membership Application Form is attached for your action.

If you have any questions, please feel free to contact PTA’s Swimming Coordinator, Ms.Teresina Chan at teresinachan@yahoo.com

We look forward to your continual support.

Lisa Lo
Chairperson
SIS-PTA 2009/10

**Singapore International School Parent Teacher Association -
Swimming Programme (Jan – May 2010) Term 2 - Enrollment Form**

Note: Please fill in one form for each child.

Note: Please read the “General Terms & Conditions” attached before you complete the enrollment form.

Name of Student: _____ Class: _____ Gender: M / F

Swim Level: 1 / 2 / 3 / 4 (please circle the appropriate)

Time Slot: (please tick the appropriate)

Tue	10 lessons x \$150@ = \$1500	()
Thu	10 lessons x \$150@ = \$1500	()
Fri	10 lessons x \$150@ = \$1500	()
Sat (10am-11am)	10 lessons x \$150@ = \$1500	()
Sat (11am-12pm)	10 lessons x \$150@ = \$1500	()

Name of Parent / Guardian: _____

Mobile Phone: _____ Home Tel: _____

E-mail: _____ PTA No. _____

Home Address: _____

Please issue cheque payable to “Singapore International School – Parent Teacher Association”.

Bank: _____ Cheque No: _____ Amount: _____

CONSENT

In enrolling my child for the SIS-PTA Swimming Programme, I acknowledge that I have read the terms and conditions set out and will abide by them. I will also not hold the school, SIS-PTA or HVAA responsible for any injury to my child, or damages or loss to my property as a result of participation in this programme.

Signature of Parent/Guardian

Date:

Singapore International School Parent Teacher Association – Swimming Programme

GENERAL TERMS & CONDITIONS

Enrollment

Enrollment is limited in each class. Cheque must reach school by specified due date. PTA reserves the right to cancel any class due to insufficient enrollment.

Refunds

We regret that we cannot, under any circumstances refund for classes already paid for.

Make-up classes

There could be maximum ONE make-up classes per term under the following reasons:-

- 1) School activity.
- 2) Sick leave with the doctor's sick leave certificate.

Please inform Ms Karen Ip of Happy Valley Athletic Association at 9372-0857 in advance for make-up classes.

Enforced closures

We do not hold classes when the warnings for Red/Black rain or typhoon signal number 3 or higher have been raised. We regret that we cannot arrange make-up classes or refund in such cases.

Safety of Children

Please note that students from PY1 & PY2 must be accompanied by an adult. The adult must stay at the poolside throughout the lesson. If any PY children show up without an adult, he/she will not be admitted to the pool. For students from P1 to P6, adult's company is welcome, but not compulsory.

Transportation

For CCA day (i.e. Thu), students taking school transport may take the school bus home after swimming lesson.

For non-CCA days (i.e. Tue/Fri/Sat), students have to make their own transport arrangement.

Other reminders:

- To ensure personal hygiene, children, parents and helpers must remove their shoes or put on plastic shoe cover at the entrance of the swimming pool.
- Students attending swimming lesson are required to wear swimming caps and goggles.
- No food or drinks are allowed in the pool area.
- Please check your email or SMS each time before sending your children to swimming lesson, just in case of sudden suspension of swimming class due to emergency reasons. Please also refer to the time table to attend lesson. There may not be swimming lesson every week due to school activities/holidays.
- Please be informed that children over 7 years of age are not permitted in the opposite sex changing room. Mothers/helpers may help boys under 7 to change in the girls' changing room. No male parents are allowed in the girls' changing room, regardless of the age of his child.

Please call Ms Karen Ip of Happy Valley Athletic Association at 9372-0857 if you have any queries about the swimming programme.



SIS-PTA Membership Application Form

(Please fill in **BLOCK** letters)

Name of Student : _____

Class : _____

Name of Parent : _____

Telephone : _____ (Home) _____ (Mobile)

Email : _____

Home Address : _____

Membership Fee

When you join SIS-PTA, your membership will be charged on a per family basis. You will not need to pay further, even if another child joins SIS later, as long as your membership is still valid. The amount that you pay depends on the grade of your child when you join SIS-PTA:

PY1	HK\$800
PY2	HK\$700
P1	HK\$600
P2	HK\$500
P3	HK\$400
P4	HK\$300
P5	HK\$200
P6	HK\$100
Sec 1	HK\$100
Sec 2	HK\$100
Sec 3	HK\$100

If you join the PTA when your child is in Sec 1, Sec 2 or Sec 3 in year 2009, you will pay an annual renewal membership fee of HK\$100.

Each SIS-PTA member will receive a membership card as proof of payment that will bear your child's name, the year of issuance and expiry. Kindly note that you may be required to produce the card at certain PTA activities. A HK\$50 replacement fee will be charged for a lost card.

Should you have any queries, please feel free to email SIS-PTA at pta@singapore.edu.hk

Note: For payment of PTA membership fee, please submit form with cheque payable to “**Singapore International School – PTA**” and return it to the school at 23 Nam Long Shan Road, Aberdeen, Hong Kong together with a stamped self-addressed envelope.

Bank Name	Cheque No.	Amount