



Improper Use of Digital Devices

Reasons for Rule Change

- ✧ Frequent abuse of previous rules by so many students.
- ✧ Huge amount of quality time wasted by students.
- ✧ Digital devices being improperly used before, during and after school.

Permitted Use

- ✧ No digital devices may be used from the **morning** (once you enter the school) until after your **final lesson**.
- ✧ Students may use their own laptop during lessons only under teacher supervision.
- ✧ Laptops may not be used during free study periods.
- ✧ Laptops may be used after your classes are finished, for educational purposes, and are subject to teacher inspection.



Improper Use of Digital Devices

Games

- ✧ Total ban on the use of hand held gaming devices such as NDS or PSP.
- ✧ Total ban on the use of any digital devices for gaming purposes; such as using laptops for online gaming or using a gaming application on a mobile device.

Media

Total ban on watching of media for non-educational purposes. This includes streaming uTube videos, watching DVD movies or shows while on the school premises.

Social Networking

Total ban on all social networking and messaging sites, these include Facebook, Myspace, MSN messenger and any other sites used for non-educational purposes.



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Music

Students are not permitted to use MP3 players with or without earphones on the school premises during school hours

Teacher Discretion

- ✧ A teacher has the final judgment to ascertain whether or not a digital device is being used for educational purposes.
- ✧ A teacher may ask to view any device at any time to ensure that the rules are being obeyed



Improper Use of Digital Devices

Recording

- ✧ Students are not permitted to take pictures, record sound or video on the school premises.
- ✧ Students may record sound and video when it is part of an educational project or class.
- ✧ Students may not stream video (applications such as skype) from the school premises unless being supervised by a teacher.



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Consequences

- ✧ If a student is found in violation of any of these rules they will have the digital device confiscated by the teacher.
- ✧ On the first two offences the student must go to the general office and sign the [Improper use of Digital Devices Tracking Form](#). (seen on the next slide). Only then will the device be returned.
- ✧ If the offense has occurred while using a school computer, the student will still be required to sign the Tracking Form.
- ✧ On the third offense the students' parents must come into school to sign the Tracking Form to return the digital device.
- ✧ Any further offenses will require more severe disciplinary measures.



Improper Use of Digital Devices

N	Student Name	G	1st incident		2nd incident		3rd incident	
			Signature	Date	Signature	Date	Signature	Date
1	AU SHEUNG LAI MARTIN	M						
2	CHAN KING MAN	M						
3	CHAN SIN TUNG	F						
4	CHEN CHING SHUN EDMOND	M						
5	CHEN LI WEN JAMIE	F						
6	CHEONG ZHENG JIE DANIEL	M						
7	CHIU PUI YI	F						
8	CHIU YI FENG IRVIN	M						
10	CHOI MING SEE JESSICA	F						
11	HUI WAI CHING CHARMAINE	F						
12	IU LAP K	M						
13	KHATTAK SHAMROCK KHAN	M						
14	KWOK WEI QI SARAH	F						
15	LIANG ZEWEI THOMAS	M						
16	LIU ANLU	F						
17	LUKE CHO YIN JUSTIN	M						
18	PANG CHU QIAN EVANGELINE	F						
19	TAN JUN JUN	M						
20	TAN YUEN FUNG	M						
21	TAN YUN XIN	F						
22	TSAI YU EN	F						
23	WONG WAI HENG MATTHEW	M						
25	CHENG KAI XIN CLAUDIA	F						
26	LI HONGYI	M						
27	NG JIN WEI JEREMY	M						
			Student Signature		Student Signature		Parent Signature	