

KWOON CHUNG MOTORS COMPANY LIMITED

Add: 3/F, 8 CHONG FU ROAD, CHAI WAN, HONG KONG TEL: (852) 2578 1178 FAX: (852) 2562 3399

SINGAPORE INTERNATIONAL SCHOOL BUS INFORMATION [2010/2011]

KWOON CHUNG MOTORS CO. LTD. of 3rd Floor, No. 8 Chong Fu Road, Chai Wan, Hong Kong (Tel: 2578 1178 Fax: 2562 3399) has been providing a school bus service for the **Singapore International School** students for the past years, and again will be doing so for 2010–2011 school year.

The school bus routes are timed to fit the school schedule including after school activities. Pick up time will be finalized at the opening of the school year.

In year 2010, we will implement SMS system, to inform parents in case of delay or emergency for the bus.

BUS ESCORT

For reasons of safety it has been the practice to have a bus escort on the bus. The cost of bus escort will be included in the bus fees.

INSURANCE

Parents are advised that all school buses of Kwoon Chung Motors Co. Ltd. are under insurance coverage and in accord to the law of Hong Kong Transport Department.

PAYMENT

Payment is made by cheque from each term begins, no later than 10 days, or; payment can be made in full for the whole year (10-months basis for a school academic year).

- 1st Term - From 23 August, 2010 to 5 November, 2010
- 2nd Term - From 8 November, 2010 to 21 January, 2011
- 3rd Term - From 24 January, 2011 to 15 April, 2011
- 4th Term - From 18 April, 2011 to 30 June, 2011

Single trip is allowed on two-third of the round trip fare.

Refund is on a monthly pro-rata basis and is only allowed for those students who withdraw from the Singapore International School. To apply, parents must send written notice to us ONE month in advance.

For cancellation, parents must inform us in written via fax/email TWO weeks in advance. Otherwise, bus fee will be charged up to the month of notification.

SEAT BELT

For safety purposes, children are required to put on a seat belt when they are riding on the bus. We would be grateful if parents would remind their children regularly about the importance of wearing a seat belt.

SAFETY RULES FOR ALL BUS RIDERS

1. Students are to board buses immediately after school and remain on the bus.
- 2.. Students must remain seated at all times.
3. Arms, legs, heads, etc. must remain well inside the bus at all times.
4. No objects of any kind are allowed to be thrown in the bus or out of the windows.
5. Students are to be courteous to drivers, bus escort and fellow students.
6. No smoking is allowed on the bus.
7. No food or drinks are allowed on the bus.
8. Upon reaching their destinations, students are to remain seated until the bus comes to a complete stop.
9. Fighting is not permitted.
10. There is no assigned seating. All seats are on first come first serve basis.
11. Obscene language is not permitted.
12. After getting off the bus, students are to wait for the bus to leave before crossing the street to allow a full view of on-coming traffic.
13. No interfering with the bus driver or any bus equipment or bus escort is allowed.
14. Parents are to meet small children at the bus stop in the morning or they should make other suitable arrangements.
15. Anyone who breaks the above rules shall be reported to the School Authorities.

ENFORCEMENT OF BUS RULES

1. The bus escort is responsible for upholding discipline and seeing that bus rules are followed.
2. When, in the opinion of the bus escort, a rule has been broken, the matter must be referred to the Bus Company. She will then talk to the student and also contact the parent.
3. The general guidelines for matters referred to the Bus authorities are:
 - a) On the first offence, students will receive a warning and the parents will be notified.
 - b) The second offence will result in a suspension of bus privileges for one school day.
 - c) Repeated offence will result in a suspension of bus privileges at the discretion of the bus company without any refund of the school bus fees.

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Tel : 2578 1178 Fax : 2562 3399

SINGAPORE INTERNATIONAL SCHOOL (WANCHAI CAMPUS) SCHOOL BUS SERVICE FOR 2010- 2011

<u>Service Area</u>		<u>Bus Fee Per Term</u>
New Territories :	Shatin; Tai Wai; Hang Hau; Kwai Chung	HK\$4,300
Kowloon :	Kowloon Tong; Homantin; Hung Hom	HK\$3,700
	Tsimshashui; Kowloon West; Lamtin	HK\$3,700
Hong Kong Island :	Tai Tam; Stanley; Repulse Bay; Parkview; Shouson Hill	HK\$2,620
	The Peak; May Road; Old Peak Road; Tregunter Path	HK\$2,620
	Chai Wan; Heng Fa Chuen; Shaukeiwan; Sai Wan Ho	HK\$2,620
	Kornhill; Taikooshing; Braemar Hill; Jardine's Lookout	HK\$2,360
	North Point; Tin Hau; Central; Western District	HK\$2,360
	Robinson Road; Conduit Road; Kotewall Road	HK\$2,360
	Bonham Road; Pokfulam; South Horizons	HK\$2,360
	Kennedy Road; Happy Valley	HK\$1,910

Note:-

- 1) Single trip is allowed and based on two-third of the normal fare.
- 2) Bus routes and schedule will be finalized two weeks before school begins.
- 3) Bus Company reserves the right to cancel any bus route if applications are insufficient.

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SINGAPORE INTERNATIONAL SCHOOL (WANCHAI CAMPUS)

BUS APPLICATION FORM FOR S1 - S4 (2010 - 2011)

PLEASE FILL IN BLOCK LETTERS CLEARLY:-

Starting Date : _____

Pick up Point : _____

STUDENT INFORMATION

	<u>Name in English</u>	<u>Name in Chinese</u>	<u>Gender</u>	<u>Class (10/11)</u>
1.	_____	(_____)	<input type="checkbox"/> M <input type="checkbox"/> F	_____
2.	_____	(_____)	<input type="checkbox"/> M <input type="checkbox"/> F	_____
3.	_____	(_____)	<input type="checkbox"/> M <input type="checkbox"/> F	_____

FAMILY INFORMATION

Parent's Name : (Mr. / Mrs. / Miss) _____

Mobile (Mother) : _____ Mobile (Father) : _____

Home No. : _____ Mobile (Helper) : _____

Home Address : _____

Email Address : _____

SMS Contact for bus delay/emergency : _____ (8 digit Mobile No.)

PARENTS PLEASE TAKE NOTE OF THE FOLLOWINGS:-

All current students (09/10) are required to fill in this form and return to the bus company with a cheque for the 1st term of year 2010/11 ***before 30/06/2010***. ***New students should return this form to Kwoon Chung as soon as possible in order to allow sufficient time for routing preparation.***

Routes cannot be changed once set, new students or movers will need to proceed to an existing pick up/drop off point.

All students are not allowed to change bus after school. Students could take the designated bus route only.

Final schedule and bus pass will be sent out to parents a week before school begins.

In case of a bus break down, or if the bus is delayed or left too early, please call Kwoon Chung Hotline at 2578 1178.

For any queries, please contact Ms Edith Ho / Sandra Pang at Tel: 2578 1178 / Fax: 2562 3399 / Email: sis@kcm.com.hk

Parent's Signature : _____

Date : _____