



SINGAPORE INTERNATIONAL SCHOOL

23 NAM LONG SHAN ROAD, ABERDEEN, HONG KONG.

Tel : 2872 0266

Fax: 2872 0431

Website: www.singapore.edu.hk

PUPIL'S
RECENT
PHOTO

APPLICATION FORM

Please complete all sections of the application form:

LEVEL APPLYING FOR: PY__ / PRI__ / SEC__ EXPECTED ENTRY DATE: _____
(mm/yy)

PUPIL'S PARTICULARS

Name of Applicant: _____ Chinese Character: _____
(Family Name) (First Name) (Middle Name)

Sex: M/F Race: _____ Citizenship: _____ Passport No.: _____

Birthdate: _____ Birth Cert No.: _____ Place of Birth: _____
(dd/mm/yy)

Hong Kong ID No.: _____ Hong Kong Permanent Resident: Yes/No

Languages/dialects spoken by child:

Home Language English Putonghua Others _____

1st Language English Putonghua Others _____

2nd Language English Putonghua Others _____

Language to be interviewed: English Putonghua (for PY applicants only)

Primary and Secondary Applicants will be interviewed in both English and Putonghua.

PUPIL'S EDUCATIONAL BACKGROUND

Name and address of schools attended (last school first):

Name & Country	Language of Instruction	Level (Enrolled-Left)	Date (mm/yy) (Enrolled-Left)
_____	_____	-	-
_____	_____	-	-
_____	_____	-	-

Complete address of present or last school: _____

Phone: _____ Fax: _____

Has the applicant previously applied to SIS? Yes/No

FOR SCHOOL USE:

Date Received : _____	Offered/Wait List	Remarks (if any)
Official Receipt No.: _____		
Admission No.: _____		
Date of admission to SIS: _____		
_____ Principal Date		



SINGAPORE INTERNATIONAL SCHOOL – APPLICATION FORM

OTHER INFORMATION

Has the applicant repeated/or advanced any grades? Yes/No

If yes, please give details: _____

Does the applicant have any special educational needs? Yes/No

If yes, please specify: _____

Does the applicant have any health/medication/physical concerns? Yes/No

If yes, please specify: _____

Does the applicant have any special skill or hobby? _____

Has the applicant ever represented his/her school in sports, music, games, etc? Please give details:

Other information or comments about applicant which may be helpful to this application:

Type of debenture : Personal / Corporate

For corporate debenture, please provide written confirmation with the name of the child on official company letterhead.

How did you know about SIS? Through: friends advertisement others (specify) _____

I declare that the information given above is true to the best of my knowledge.

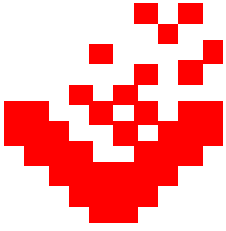
Signature of Parent

Name

Date

This application form is to be submitted together with the following:

- Official transcript of grades/report for the final year from each of the applicant’s previous school on his/her performance, conduct and attitude towards learning, if applicable.
- One recent passport-sized photograph must be pasted on the space provided in the application form.
- A non-refundable application fee of HK\$2,500. Please submit a crossed cheque payable to “**THE SINGAPORE INTERNATIONAL SCHOOL FOUNDATION LIMITED**” together with the application form.
- A copy of the applicant’s birth certificate and/or other official documents which indicates his/her date of birth.
- Copies of both parents’ identity cards and travel documents (passport) which show their citizenship and signatures.
- A copy of the applicant’s proof of citizenship (passport).
- Four stickers with parent’s name and address clearly written on them.



SINGAPORE INTERNATIONAL SCHOOL (HONG KONG)

23 Nam Long Shan Road, Aberdeen, Hong Kong

Tel : (852) 2872 0266

Fax : (852) 2872 0431

Website: <http://www.singapore.edu.hk>

GENERAL INFORMATION ON STUDENT ADMISSIONS

- PART I General Information
- PART II Admissions Policy
- PART III Admissions Procedure
- PART IV Fees Structure for 2010/11
 Payment Schedule & Withdrawal
- PART V Student Services

August 2010

PART I - GENERAL INFORMATION

Singapore International School (Hong Kong) is a unique school outside Singapore that is guided closely by the Singapore education philosophy. Established in September 1991, the school offers a rigorous bilingual curriculum. The school culture and environment is enhanced by its diverse mix of students and dedicated teachers who come from different cultures and bring with them different experiences and talents. SIS fosters a spirit of innovation and experimentation which aims to bring out the best in every student. Its emphasis on teaching and learning beyond the classroom and co-curricular activities such as educational tours and camps allows every student to grow into a confident, well-rounded individual who is keen to meet life's challenges and is prepared for global citizenship.

Our Strengths

- A well-balanced education with a rich curriculum that focuses on the academic, physical, aesthetic, moral and social development of the student
- A bilingual education in English and Chinese (Putonghua)
- A dynamic interdisciplinary curriculum that emphasizes problem solving and use of ICT (Information & Communication Technology)
- A through-train education from Preparatory Years to Primary, Secondary and Pre-University levels (IB Diploma Programme)

Our Programmes

- Rigorous Mathematics and Science programmes (with Life Science as enrichment)
- Community Involvement Programme (CIP)
- Learning journeys that include educational field trips (local and overseas)
- Dance, Swimming, Speech & Drama and French as the third language

Our Co-curricular Activities (CCAs)

- A comprehensive CCA programme which is conducted outside school hours
- Our forte is in the aesthetics and we are developing 'niche' areas in Dance, Gymnastics, Choir, Chinese Orchestra and Art
- Others include Scouts, Brownies, Competitive Swimming, Athletics, Netball, Soccer, Chinese and English Drama Clubs

Our Facilities

- A conducive environment for teaching and learning with facilities like the indoor swimming pool, auditorium, gymnasium, Dance and Music Rooms, Science Laboratories, Computer Laboratories (including an iMac Laboratory) and the rooftop play areas etc

Our Student Outcomes

Confident, well-balanced, knowledgeable, resourceful individuals who can hold their own anywhere in the world

The school operates from Monday to Friday as follows:

Preparatory Year 1	12.00 noon - 3.00 pm
Preparatory Year 2	8.20 am - 12.20 pm
Primary 1 – 6	8.20 am - 3.00 pm
Secondary 1 - 2	8.10 am - 3.30 pm
Secondary 3	8.00 am - up to 5.30 pm
Secondary 4	(Depending on subjects offered)
CCA (Secondary)	3.00 pm - 4.30 pm

PART II - ADMISSIONS POLICY

	Academic Year 2010/2011	Academic Year 2011/2012	Academic Year 2012/2013
Level	Year of Birth	Year of Birth	Year of Birth
Preparatory Year 1	2006	2007	2008
Preparatory Year 2	2005	2006	2007
Primary 1	2004	2005	2006
Primary 2	2003	2004	2005
Primary 3	2002	2003	2004
Primary 4	2001	2002	2003
Primary 5	2000	2001	2002
Primary 6	1999	2000	2001
Secondary 1	1998	1999	2000
Secondary 2	1997	1998	1999
Secondary 3	1996	1997	1998
Secondary 4	1995	1996	1997
IB Diploma Programme (DP 1)	-	1995	1996
IB Diploma Programme (DP 2)	-	-	1995

***All students must have approval from the Hong Kong Immigration Department to enter, remain and study in Hong Kong.**

PART III - ADMISSIONS PROCEDURE

1. All application forms should be duly completed and returned to the General Office (Attention: Admissions Secretary).
2. Application forms are to be returned together with the following:
 - Official transcript of grades/report for the final year from each of the applicant's previous school on his/her performance, conduct and attitude towards learning, if applicable
 - One recent passport-sized photograph which must be pasted on the space provided in the application form
 - A non-refundable application fee of HK\$2,500. Please submit a crossed cheque payable to "**THE SINGAPORE INTERNATIONAL SCHOOL FOUNDATION LIMITED**" together with the application form.
 - A copy of the applicant's birth certificate and/or other official documents which indicates his/her date of birth
 - Copies of both parents' identity cards and travel documents (passport) which show their citizenship and signatures
 - A copy of the applicant's proof of citizenship (passport)
 - Four stickers with parent's name and address clearly written on them
3. Applicants for Preparatory Year 1 or 2 will be interviewed in English or Putonghua. Applicants are requested to state their language preference for the interview.
4. Applicants for the Primary and Secondary sections will be required to sit for Admissions Tests in English, Chinese and Mathematics.
5. Applicants studying in Singapore local schools are required to submit their applications together with their school results for placement purposes. They will not be required to sit for an interview or admissions test, unless decided by the School.
6. Interviews and admissions tests will be conducted in SIS (Hong Kong).
7. Upon notification of acceptance, payments for the following should be sent to the school to secure a place:
 - Personal or Corporate Debenture
 - Capital Levy
 - Entrance Fee (for personal debenture holders)
8. Applicants need to re-apply if they wish to be considered for admission in another academic year.
9. Our annual main admissions exercise takes place in January/February, and most of the vacancies are filled by end April. Most of our students have been with us from PY1. We advise those who wish to join SIS to do so at PY1. We have limited vacancies from PY2.
10. Please contact the Admissions Secretary, Ms Helena Cheng, at (852) 2870 6813 or chenghelena@singapore.edu.hk, for clarifications.

PART IV - FEES STRUCTURE

The following payments should be made at the time of registration. Enrolment becomes final only after settlement of the following payments.

1. APPLICATION FEE

- a) A non-refundable application fee of HK\$2,500.
- b) Please submit a crossed cheque payable to “**THE SINGAPORE INTERNATIONAL SCHOOL FOUNDATION LIMITED**” together with the application form.

2. ENTRANCE FEE (ONE-TIME PAYMENT)

A student on Personal Debenture has to pay an Entrance Fee of HK\$13,000.

3. DEBENTURE

- a) Each debenture is valid for the enrolment of one student only.

	<u>Effective from 1 January 2010</u>
Personal	HK\$120,000
Corporate	HK\$250,000

Corporate Debenture

The Corporate Debenture is valid for 8 years. During this period, the registered debenture holder is entitled to appoint one nominee at a time subject to the terms and conditions of the Corporate Debenture.

Personal Debenture

The Personal Debenture is redeemable six months after the student has left the school. During the period between the student's departure from the school and the due date for redemption of the debenture, the “vacant” Personal Debenture can be transferred to a sibling of the student.

4. CAPITAL LEVY

	<u>Effective from 1 January 2010</u>
Personal Debenture Holders	HK\$8,000
Corporate Debenture Holders	HK\$64,000 (one-time payment)

5. ANNUAL SCHOOL FEE

<u>Section</u>	<u>2010/11 *(before subsidy)</u>
Preparatory Years	72,664
Primary Section	89,000
Secondary Section	99,000

**Subject to the approval by the Education Bureau, HKSAR*

- a) Students in the Primary and Secondary levels whose parents or who themselves are Singapore Citizens, Singapore Permanent Residents and/or Approved-In-Principle Residents will have a fee subsidy of HK\$16,100 per annum, which is subject to change. No fee subsidy will be provided during the period when the AIP status is invalid. Also, the letter of extension of AIP status has to be submitted to the school within 2 weeks of the notification. Otherwise, an administrative fee of HK\$1,000 will be levied.
- b) The above payments do not include payment for uniform, school bus, lunch, snacks, school books, stationery and other special co-curricular activities.
- c) All cheques should be crossed and made payable to **“THE SINGAPORE INTERNATIONAL SCHOOL FOUNDATION LIMITED”**.
- d) Parents are strongly advised to use the auto-payment service for convenience, and prompt settlement of school fees.

6. PAYMENT SCHEDULE

- a) School fees are payable on a quarterly basis. Payment schedule is also listed in the Parents' Handbook and Student Diary.

	Due Date for Payment of School Fees (2010/2011)
Term 1	23 July 2010
Term 2	5 November 2010
Term 3	21 January 2011
Term 4	15 April 2011

- b) All school fees which are in arrears for 7 days after the due date will incur an interest at the rate of 8% per annum, commencing 7 days after the due date until full payment is settled. In addition, an administrative fee of HK\$200 will be levied.
- c) Should the school fees be in arrears for more than three months, the student concerned will be required to leave the school.
- d) No school report will be given if a student whose school fees or other payments remain unpaid. The outstanding sum will be deducted from the debenture.

7. WITHDRAWAL

- a) An advanced written notification (a minimum of 90 days excluding the summer holidays) must be given, specifying the student's effective date of withdrawal from school.
- b) Failure to comply with 7(a) will incur a levy based on a pro-rata of the shortfall in the required number of days for withdrawal notification. The school fee to be paid will be pro-rated as:

Shortfall in the required no. of days for notification x school fee per term / 70 days

X = 70 days for terms 1 to 3

X = 63 days for term 4

- c) The withdrawal notification will be deemed as final and irrevocable upon the school's acknowledgement of it.

PART V - STUDENT SERVICES

BOOKSHOP

The School has appointed the company stated below to operate the bookshops in both the Nam Long Shan campus (for the Preparatory Years and Primary Section) and the Wanchai campus (for the Secondary Section):

Singapore Asian Publications (HK) Company Limited

Tel : (852) 2553 9188 Fax: (852) 2553 0099 Email: saphk@biznetvigator.com

SCHOOL BUS

The School has appointed the company stated below to provide transport services to SIS students. Parents are encouraged to subscribe to the school bus service upon receipt of the admissions letter from the school.

Parents should pay the school bus fees directly to the bus company.

Kwoon Chung Motors Co. Ltd.

3rd Floor, 8 Chong Fu Road
Chai Wan, Hong Kong

Tel : (852) 2578 1178 Fax : (852) 2562 3399 Email: info@kcm.com.hk

SCHOOL UNIFORM

The School has appointed the company stated below to supply the school uniform for SIS students.

Joseph Embroidering Enterprises Co. Ltd.

114 Thomson Road
Kwong Ah Building
Wan Chai, Hong Kong

Tel : (852) 2573 3229 Fax: (852) 2575 0724 Email: hajosephco@yahoo.com.hk
(852) 2575 0592

LUNCH & SNACKS

The school has appointed the following caterer to provide balanced daily meals and snacks to SIS students. Students are encouraged to pre-order their lunch on a monthly basis. Snack coupons can be purchased from the caterer directly.

LSG Catering Hong Kong Ltd.

Level P4, Singapore International School
23 Nam Long Shan Road
Aberdeen, Hong Kong

Tel : (852) 2870 3498 Email: groupkhcustomerservices@lsgskycheffs.com
