

# Welcome Guide

- Preparatory Years and Primary Section
- Secondary Section

**Academic Year  
2021/2022**

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# Welcome to SISHK!

Thank you for choosing Singapore International School (Hong Kong) [SISHK] for your child's education. We look forward to welcoming your child and your family to our SISHK community. We hope this simple guide will help you prepare for your child's first day at SISHK.

Everything that we do here at SISHK is guided by our school's vision, mission and values. They provide a compass and direction to define who we are and how we operate.

## Mission

To provide a conducive environment for a future-oriented, holistic education, anchored in a rigorous bilingual academic experience, for children of all nationalities. We nurture students to be independent life-long learners imbued with sound moral values who are respectful and responsible, and who rise to the challenges of life creatively and enthusiastically in an ever-changing world.

## Vision

A vibrant community striving for excellence

活力校园，自强不息

## School Motto

**Success Inspires Success**

精益求精

The School Motto serves as a constant reminder to the school community of students and teachers that small successes will motivate the individual to strive for greater achievements.

## School Philosophy

We respect the dignity and worth of all the students under our care. We believe that all students can be nurtured to achieve their full potential within a school environment that is both caring and challenging. We expect all students to be respectful, responsible and to rise to the challenges of life.

## School Values



Respect  
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Responsibility  
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Resilience  
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Integrity  
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Care  
仁



Harmony  
和

# Term Dates and Holidays for AY2021/22

**Term 1** 23 August 2021 – 7 November 2021

**Term 2** 8 November 2021 – 6 February 2022

**Term 3** 7 February 2022 – 24 April 2022

**Term 4** 25 April 2022 – 30 June 2022

Date	Activity/Event
19 - 20 Aug 2021 (Thu - Fri)	Orientation for Secondary 1, DP1 and DP2 Students
20 Aug 2021 (Fri)	Orientation for new Preparatory Years (PY) and Primary Years students
23 Aug 2020 (Mon)	First Day of School (for All students)
22 Sep 2020 (Wed)	Public Holiday: Day after Mid-Autumn Festival
1 Oct 21 (Fri)	Public Holiday: National Day of the People's Republic of China
14 Oct 21 (Thu)	Public Holiday: Chung Yeung Festival
9 - 17 Oct 21 (Sat - Sun)	October Break
18 – 19 Oct 21 (Mon - Tue)	Staff Development Day (No lessons for all students)
20 Oct 21 (Wed)	School Starts for all students after October Break (Term 1 week 8)
18 Dec 21 - 3 Jan 22 (Sat - Mon)	Christmas Break
4 Jan 22 (Tue)	School starts for all students after Christmas Break (Term 2 week 7)
27 Jan - 7 Feb 22 (Thu - Mon)	Chinese New Year (CNY) Break
8 Feb 22 (Tue)	School Starts for all students after CNY Break (Term 3 week 1)
10 Feb 22 (Thu)	S1-S3 and DP1 Parent-Teacher Conferencing (TBC)
11 Feb 22 (Fri)	PY & Primary Years Parent-Teacher Conference 1 (TBC)
5 Apr 22 (Tue)	Public Holiday: Ching Ming Festival
14 - 24 Apr 22 (Thu - Sun)	Easter Break
25 Apr 22 (Mon)	School starts for all students after Easter Break (Term 4 week 1)
2 May 22 (Mon)	Public Holiday: Day after Labour Day *
9 May 22 (Mon)	Public Holiday: Day after Buddha's Birthday *
3 Jun 22 (Fri)	Public Holiday: Tuen Ng Festival
22 Jun 22 (Wed)	DP2 Graduation Ceremony
23 Jun 22 (Thu)	S4 Graduation Ceremony
24 Jun 22 (Fri)	Last Day of lessons for all students
27 Jun 22(Mon)	PY2 Graduation
27 Jun 22(Mon)	P6 Graduation & Prize Giving Ceremony
27 - 29 Jun 22 (Mon - Wed)	Appointment Week (S1-S3 and DP1)
28 - 29 Jun (Tue - Wed)	PY & Primary Parent-Teacher Conference 2
1 Jul 22 (Fri)	Public Holiday: HKSAR Establishment Day
1 Jul - 21 Aug 22 (Fri - Sun)	Summer Holiday (For all students)
4 Jul - 15 Jul 22 (Mon - Fri)	Summer Programme
18 - 19 Aug 22 (Thu - Fri)	Orientation for S1, DP1 and DP2
19 Aug 22 (Fri)	Orientation for new PY and Primary students
22 Aug 22 (Mon)	First Day of School for AY2223 for all students

# Orientation

<b>Preparatory Years (PY) and Primary - Virtual Orientation</b>	Friday, 20 August 2021
<b>S1, DP1 and DP2 - On Campus Orientation</b>	Thursday - Friday, 19 - 20 August 2021
<b>First day of School for all students</b>	Monday, 23 August 2021

A detailed rundown of the orientation programmes will be shared via email in early August.



## Communications with the School

At SISHK, the School will contact parents mainly through email and telephone.

In addition, for all Preparatory Year levels, the School uses a Communication Folder to correspond with parents. Circulars, letters, notices, consent forms, and other communiques can be exchanged between parents and the teachers through the Communication Folder.

Primary Years students have the Student Planner and a system of coloured folders which the School uses to communicate with parents for day-to-day matters such as homework, messages and school circulars.

At the Secondary section, the School and teachers will use email to convey school circulars and messages to parents on day-to-day matters. Students may also communicate with their teachers via email. With regards to homework and assignments, Secondary Years students are nurtured to be self-directed independent learners, and are expected to learn how to manage their time for participation in school and co-curricular activities, revision of school work, the punctual submission of their homework and assignments in addition to balancing all this with their own personal life. All Secondary Years students are encouraged to use their School Diary as a time management tool to record and manage their school and personal commitments.

For information about the School, please visit the School's [website](#). If you have a Facebook account, you can keep abreast of the the latest school activities and events by liking the School's [Facebook](#) page. To find out more about the School from the student's perspective, visit [Impressions](#), the school blog which features articles by students and staff.

If you should have any enquiries for the School, you can always contact the School at the following:

### Preparatory Years and Primary Section General Office

Email: [general@singapore.edu.hk](mailto:general@singapore.edu.hk)

Tel: +852 2872 0266

### Secondary Section General Office

Email: [secondary@singapore.edu.hk](mailto:secondary@singapore.edu.hk)

Tel: +852 2919 6966

## SISConnect

[SISConnect](#) is the parents' portal for school administrative matters. After your child has started with SISHK, you will be assigned an SISConnect account where you can

- update contact information
- retrieve and respond to school circulars which require a response via e-Reply
- access information which is not available on the School's website
- register and pay for events and activities
- download report cards
- download receipts.



# Our Parents, Our Supportive Partners

Our parents are an important part of our SISHK community. We work together with our parents to collectively nurture our students to become learners, leaders and global citizens of tomorrow; who are anchored in sound moral values and rise to the challenges of life creatively and enthusiastically in an ever-changing world.

## Singapore International School - Parents Teachers Association (SIS-PTA)

SIS-PTA is a key partner in the SISHK community. The Association comprises a team of dedicated and committed parent volunteers who work in partnership with the School to further enhance the learning experiences of our students and to enrich the student experience.

The core activities of SIS-PTA fall into three areas

1. **Support** parents and their children by
  - a. helping to monitor and support P1 students in swimming lessons to meet the young children's needs
  - b. promoting reading habits amongst P1 and P2 students by reading storybooks to the students
  - c. organising parenting talks and workshops
  - d. sorting 'Lost and Found' items for the students
2. **Communicate**: sharing information on our work with parents and providing the link between our parents and the School
3. **Volunteer**: Enlisting parent volunteers to assist to the School in activities such as
  - a. supervising lunchtimes and giving support to students undergoing vaccination
  - b. promoting cultural awareness through parents by conducting activities for Chinese Cultural Studies and providing food for events such as International Day
  - c. raising funds for SIS-PTA Christmas Fair, IBDP CAS Programme and 'Thank You Teachers' Dinner'
  - d. conducting enrichment activities and CCAs for Primary Years students
  - e. seeking parents support to host students in Internships and Career-related Work Experiences and share experiences via Career Talks.

To find out more about SIS-PTA and to join as a member, please visit [www.singapore.edu.hk/pta](http://www.singapore.edu.hk/pta)

You can also contact SIS-PTA by emailing them at [pta@singapore.edu.hk](mailto:pta@singapore.edu.hk)



# Preparing for First Day of School

## Books and Stationery

Singapore Asia Publishers (HK) Ltd operates the school bookshop at the PYP section on an appointment basis. In addition to the required textbooks for lessons, the bookshop also sells a wide variety of exercise workbooks, stationery and fiction and non-fiction books for all levels.

The booklist for AY2021/22 has been released to parents in June 2021. There is no booklist for PY students and all new PY students will receive an SISHK school bag on Orientation Day.

## Food Arrangements

Compass Group Hong Kong Ltd. (under the brand name of Chartwells) is appointed to provide balanced daily meals and snacks to SISHK students. Primary Students are encouraged to pre-order their lunch on a monthly basis. Snack coupons can be also purchased from the caterer directly. Secondary and DP students may purchase food and drinks at the canteen using their Octopus cards.

Menus are available to view at [www.singapore.edu.hk/student-services](http://www.singapore.edu.hk/student-services)

## Transport Arrangements

In our efforts to reduce carbon emission and minimise pollution, we strongly encourage our parents to use the school bus service instead of relying on private transport. Alternatively, our older students are encouraged to take public transport.

The School is well supported by public transport with the Wong Chuk Hang MTR Station being less than 10-minute walk away. There is a range of public bus and mini bus routes serving the School to the different areas of Hong Kong.

Kwoon Chung Motors is appointed as our School's bus service operator. Kwoon Chong has been our reliable partner and provides school bus services from different areas in the Kowloon peninsula and all over Hong Kong Island. The bus routes may differ from year to year, depending on the requirements of our students. Every year, parents will be notified in end-June of the tentative bus fee and schedule, and when to register for the school bus services.

Starting from AY2020/21, new students joining the School will be required to either use the school bus service or public transport when travelling to or from School. For PY1 students joining the School, the [Use of School Bus and Public Transport Policy](#) will only come into effect when they progress to PY2 in the following Academic Year. This is intended to allow our youngest children to have a smoother transition to their new school and its surroundings.

Parents visiting the School, please note that there is no parking in the School. Parking is available at the public car parks nearby. However, we would wish to encourage you to use public transport instead as it is more convenient than finding a nearby public car park lot. Please support our efforts in reducing our carbon footprint.

## School Uniform

There are different uniforms for students from the Preparatory Years, Primary and Secondary levels while Diploma students do not need to wear a uniform for school. Parents can contact Joseph Embroidering Enterprises directly or visit their retail shop if they have any enquiries on the school uniform.

For contact details and uniform order forms please refer to the following link:

[www.singapore.edu.hk/student-services](http://www.singapore.edu.hk/student-services)

Proper shoes (black or white) should be worn at all times; the shoes should not be colourful, bright in colour or distracting.

The SIS-PTA also organises sales of second-hand uniforms on a regular basis.

# PY Uniform

## PY Summer Uniform



Girl's Uniform



Boy's Uniform



Spring Jacket



PE Set



Long Sleeve PE Top



White Socks

## PY Winter Uniform



Girl's Uniform



Boy's Uniform



PE Set



Fleece



Outer Windbreaker



Knee Length Grey Socks

# Primary Uniform

## Primary Summer Uniform



Girl's Uniform



Boy's Uniform



Spring Jacket



PE Set



Long Sleeve PE Top



White Socks

## Primary Winter Uniform



Girl's Uniform



Boy's Uniform



PE Set



Fleece



Windbreaker



Knee Length Grey Socks

# Secondary Uniform

## Secondary Summer Uniform



Polo Shirt



Girl's Skort



Boy's Bermuda Shorts



PE Top



PE Shorts

## Secondary Winter Uniform



Polo Shirt



Girl's Skort



Boy's Winter Trousers



PE Top



PE Shorts



PE Trousers

## Secondary Winter Uniform (Continued)



Zip Up Hoodie



Fleece



Windbreaker



Pullover Hoodie (optional)



Blazer (optional)

## Lockers

Primary Years students are provided with a locker for their convenience. Our students are advised to secure their lockers with their personal padlocks where available.

All Secondary Years and IBDP students are assigned a locker to store their belongings. Please prepare a sturdy lock with two sets of keys. Form Teachers will collect one set of keys for safekeeping; please ensure that this set of keys is clearly labelled with your child's name. Please note that combination locks are not allowed as they can be easily tampered with.



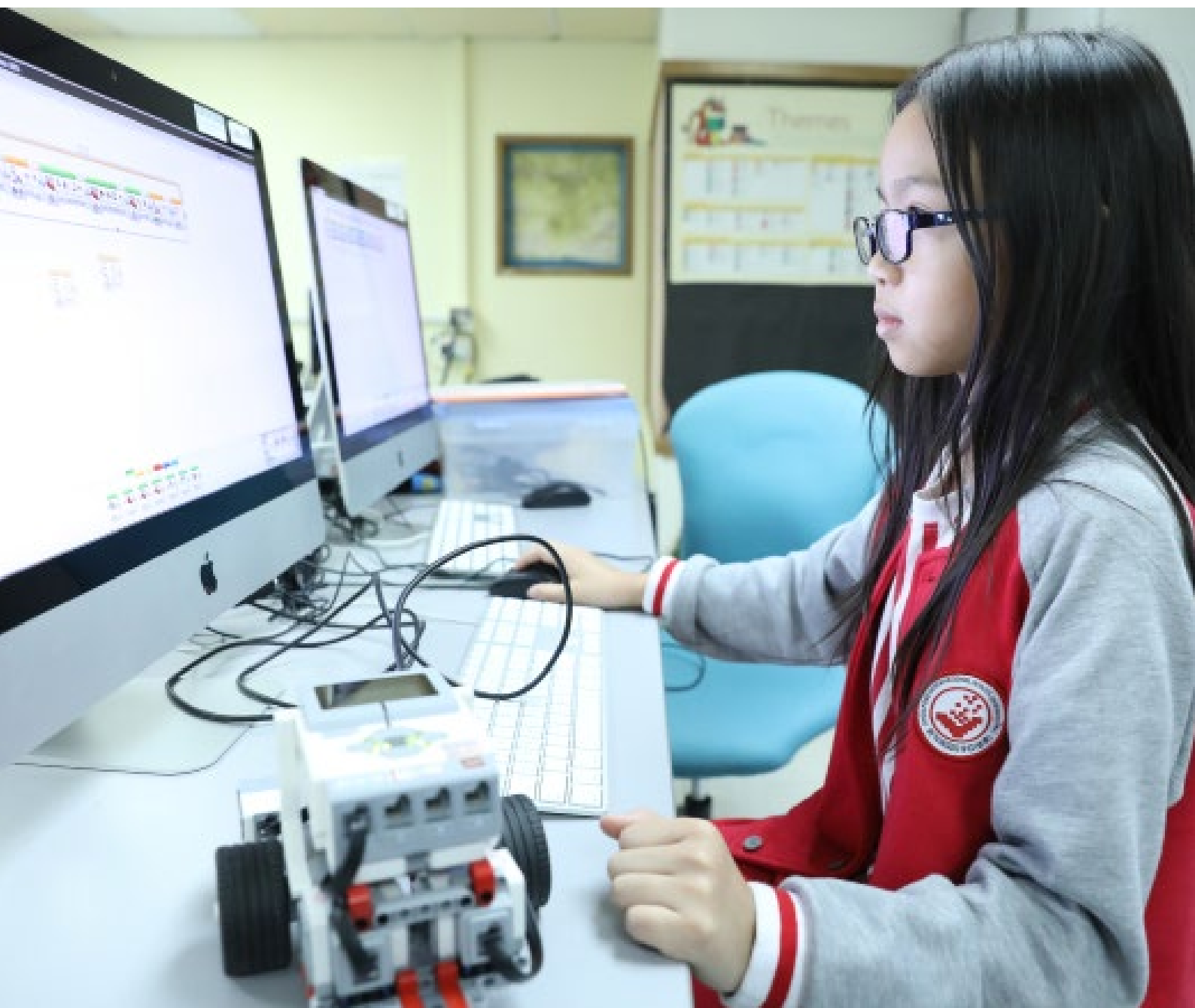
## Technology in the Classroom

At SISHK, the use of technology is integrated into our students' learning experience as they develop competencies such as Communication, Collaboration and Information Skills, to equip them for the future. In addition to developing digital literacy, we also nurture our students to be discerning and responsible digital citizens. As our students progress up the grade levels, there is a more pervasive use of Information and Communication Technology (ICT) in the classroom as students become more engaged and empowered through mobile learning.

For P1 to P2, we provide iPads and computers for use in the classrooms. Students from P3 to P6 will participate in the School's 1-to-1 Chromebook programme and purchase Chromebooks for use in the classroom.

For Secondary Years and IB Diploma Programme students, the School operates a 1-to-1 MacBook programme. Senco-Masslink Technology Limited is currently appointed to facilitate the purchase and delivery of the devices to school. Purchase of new Chromebooks for the Primary Years and MacBooks for the Secondary Years and IB Diploma Programme, is organised in June each year.

Only Chromebooks purchased through SISHK will receive technical assistance and support from the School's ICT Department in the Primary Years. Technical support for the Secondary Years and IB Diploma Programme is rendered by a Senco-appointed office to assist students who experience technical issues with their MacBooks.



# School Hours

Level	School hours
PY1	12 noon – 3.00 pm
PY2	8.00 am – 12.00 pm (8.00 - 8.20 am Morning Playtime)
P1-P6	8.00 am – 3.00 pm (8.00 – 8.20 am Class Contact Time)
S1-S2	8.00 am – 3.00pm
S3-S4	<u>Mon</u> 8.00 am – 4.20pm
	<u>Tue and Fri</u> 8.00 am – 3.40 pm
	<u>Wed and Thu</u> 8.00 am – 3.00 pm
DP1-DP2	<u>Mon</u> 8.00 am – 4.20pm
	<u>Tue</u> 8.00 am – 3.40 pm (DP1) 8.00 am – 3.00 pm (DP2)
	<u>Wed and Fri</u> 8.00 am – 3.00 pm
	<u>Thu</u> 8.00 am – 3.00 pm (DP1) 8.00 am – 3.40 pm (DP2)

School hours are subject to change pending on the COVID-19 situation in Hong Kong and guidelines from EDB.



# Important Contact Information

## School Contact Information

Contact Person	Tel	Email	Address
School Nurse	2870 6816	<a href="mailto:nurse@singapore.edu.hk">nurse@singapore.edu.hk</a>	L107, PYP Campus
PY and Primary Section General Office	2872 0266	<a href="mailto:general@singapore.edu.hk">general@singapore.edu.hk</a>	PL, PYP Campus
Secondary Section General Office	2919 6966	<a href="mailto:secondary@singapore.edu.hk">secondary@singapore.edu.hk</a>	3/F, Secondary Campus
Primary School Library		<a href="mailto:library@singapore.edu.hk">library@singapore.edu.hk</a>	PL, PYP Campus
Secondary School Library		<a href="mailto:library@singapore.edu.hk">library@singapore.edu.hk</a>	4/F, Secondary Campus
SIS Parent-Teacher Association		<a href="mailto:pta@singapore.edu.hk">pta@singapore.edu.hk</a>	PL, PYP Campus
Admissions	2870 6880	<a href="mailto:admissions@singapore.edu.hk">admissions@singapore.edu.hk</a>	General Office, PL, PYP Campus
Corporate Communications		<a href="mailto:communications@singapore.edu.hk">communications@singapore.edu.hk</a>	
Alumni		<a href="mailto:alumni@singapore.edu.hk">alumni@singapore.edu.hk</a>	
ICT		<a href="mailto:ict@singapore.edu.hk">ict@singapore.edu.hk</a>	
Campus Management		<a href="mailto:cmstaff@singapore.edu.hk">cmstaff@singapore.edu.hk</a>	P6, PYP Campus

Like our School Facebook page for the latest updates  
[www.facebook.com/sishk.school](https://www.facebook.com/sishk.school)



## Service Partners Contact Information

### Bookshop - Singapore Asia Publishers (HK) Ltd.

Add: Book Shop, Level PL, Nam Long Shan Campus, Singapore International School (Hong Kong)  
 Tel: +852 2553 9188 Fax: +852 2553 0099 Email: [saphk@biznetvigator.com](mailto:saphk@biznetvigator.com)

### Catering - Chartwells

Menus and booking forms are available at [www.singapore.edu.hk/student-services](http://www.singapore.edu.hk/student-services)

#### PYP Section

Add: Canteen, Level P4, Singapore International School (Hong Kong), 23 Nam Long Shan Road, Aberdeen, Hong Kong  
 Tel: +852 9551 8894 Email: [SGPHK@compass-hk.com](mailto:SGPHK@compass-hk.com)

#### Secondary Section

Add: Canteen, 4/F, Singapore International School (Hong Kong), 2 Police School Road, Aberdeen, Hong Kong  
 Tel: +852 9551 8894 Email: [SGPHK@compass-hk.com](mailto:SGPHK@compass-hk.com)

### Uniform - Joseph Embroidering Enterprises Co. Ltd. (Until 31 July 2021)

Uniform order forms are available to download from [www.singapore.edu.hk/student-services](http://www.singapore.edu.hk/student-services)

Office: 112 Thomson Road, 2A, Senior Building, Wanchai, Hong Kong  
 Tel: +852 2573 3229 / +852 2575 0592

Retail: Shop C, G/F, No. 18-20, Aberdeen Main Road, Aberdeen, Hong Kong  
 Tel: +852 2552 9126

### Uniform – Klover Group Limited (From 1 August 2021)

Shop: Klover Group Limited Uniform Centre  
 Room 503, 5/F, 168 Electric Road, North Point, H.K. (MTR Fortress Hill Station, Exit A)  
 Tel: +852 2389 3888 Opening hours: 10am – 7pm (Mon – Fri); 10am – 5:30pm (Sat)  
 Service Hotline: Tel: +852 2638 3044 Office hours: 9am – 5pm (Mon to Fri)

### Transportation - Kwoon Chung Motors Co. Ltd.

Online Registration for school bus service: <https://school.kcm.com.hk/sis>

Add: 3/F, 8 Chong Fu Road, Chai Wan, Hong Kong  
 Tel: +852 2979 8798 Email: [sis@kcm.com.hk](mailto:sis@kcm.com.hk)

### Apple Technical Support - SencoMasslink Technology Ltd.

Senco's online store for purchase of MacBook: [www.eduoffer.com/eshop](http://www.eduoffer.com/eshop)

Office: 2/F, Sing Pao Building, 101 King's Road, North Point, Hong Kong  
 Tel: +852 2511 5760 Email: [info@sencohk.com](mailto:info@sencohk.com)

Mac Office in SISHK: 4/F Police School Road Campus, Singapore International School (Hong Kong)  
 Email: [mac@singapore.edu.hk](mailto:mac@singapore.edu.hk)






# Inclement Weather Guidelines

## Tropical Cyclones Warnings

Signal	Action	Remarks
<b>T1</b>	Classes as usual for all levels	
<b>T3</b>	<p><b>For Preparatory Years</b> All classes cancelled</p> <p><b>For Primary and Secondary Sections</b> Classes as usual unless advised otherwise by Education Bureau</p>	<p><b>For Preparatory Years</b> If the signal is replaced by signal No. 1 before 10.30am, classes for PY1 will be conducted as usual. However, PY2 classes will remain cancelled.</p>
<b>Pre-T8, T8 and above</b>	All classes cancelled	<p><b>For all classes, before school starts</b> If the T8 signal is lowered after 5.30am, the School will remain closed.</p> <p><b>For all classes, during school hours</b> If the T8 signal is hoisted during school time, parents will be required to collect their child from school. No school bus will be operated.</p>

## Rainstorm Warnings

Signal	Action	Remarks
	Classes as usual	All sections will operate as usual unless the Education Bureau makes a special announcement on closure of schools.
 <p>or</p> 	<p><b>Warning is in force between 6am and 8am</b> All classes cancelled</p> <p><b>Warning is in force between 8am and 3pm</b> Classes as usual unless advised otherwise by Education Bureau</p>	<p>Classes will remain cancelled even if the signal is lowered. Students arriving at school will have learning activities before it is safe for them to return home.</p> <p><b>For Preparatory Years</b> PY1 classes remain cancelled if the signal is lowered after 10.30am.</p> <p><b>For students taking school buses</b> School buses will be operated. The School will liaise with the school bus company to ensure that road conditions are safe before allowing pupils to go home (please see points 4 and 5 on <a href="#">Page 18</a> on dismissal arrangements).</p>

During typhoons or rainstorms, please check the school website, [www.singapore.edu.hk](http://www.singapore.edu.hk), for the latest announcements. Please ensure pop-ups are enabled on your web device to view the announcements.

## Important Things To Note

1. Please pay attention to radio or television announcement made by the Education Bureau during typhoons/rainstorms or visit the webpage of the Hong Kong Observatory at the following URL for "Weather Information for Schools": [www.weather.gov.hk/school/school.htm](http://www.weather.gov.hk/school/school.htm)
2. If Education Bureau announces the closure of schools after the start of school day, the School will activate the contingency plan to ensure that the school premises will be open and the School's Inclement Weather Emergency Team will look after the pupils who are already in school or on their way to school. Safe and proper arrangement will be made for these pupils to return home at an appropriate time.
3. Parents are advised to exercise their discretion in deciding whether or not to send their children to school at the time of inclement weather. Parents should keep their children at home if they consider that local weather, road, slope, traffic or transport conditions at that time are still not completely normal. In such circumstances, allowance will be given to the affected students for lateness or absence from school at their discretion on the day when inclement weather or flooding occurs.
4. When Red Rainstorm Warning Signal is hoisted during school hours, normal pupil dismissal procedure will be applied. The School will ensure the road condition is safe before allowing pupils to go home.
5. When Black Rainstorm Warning Signal is hoisted during school hours, pupils are not allowed to leave school for the sake of safety. They will be retained until the signal is cancelled or lowered. Parents are not advised to rush to school to fetch their children under dangerous conditions.



# Contact us

## **SINGAPORE INTERNATIONAL SCHOOL (HONG KONG)**

### **Preparatory Years and Primary Section**

23 Nam Long Shan Road, Aberdeen, Hong Kong

Tel: +852 287 0266

Email: [general@singapore.edu.hk](mailto:general@singapore.edu.hk)

### **Secondary Section**

2 Police School Road, Wong Chuk Hang, Hong Kong

Tel: +852 2919 6966

Email: [secondary@singapore.edu.hk](mailto:secondary@singapore.edu.hk)

[www.singapore.edu.hk](http://www.singapore.edu.hk)