

- (1) Enter the **University code** in the textbox (stated in the invitation letter or email from University).
- (2) Click “**Submit**” button to proceed to “**Step 1 - Enter Your Personal Information**”. Do **NOT** click “**Back**” button of your browser during the whole online rental process.

Victoria Uniform 維多利校服公司 **畢業禮服 校服專家**

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租袍請按此按鈕
Press here for gown rental

進入租袍服務 - 請填寫學校代碼
Please enter University / College / School code for online gown rental service

1 → Submit ← 2

[Instructions On Online Gown Rental System](#)

[Reprint Login](#)

ABOUT ONLINE GOWN RENTAL SYSTEM

- Order Cancellation or Any Changes

OTHERS

- How to use the Regalia Clips to fix Graduation Gown & Hood
- Instructions on Online Gown Rental System
- Demonstration of Damage Academic Regalia
- Gown & Mortarboard Size Chart for Reference
- FAQ

Step 1 – Enter Your Personal Information:

- (3) All * fields must be filled in the blank.
- (4) Please insert your student ID numbers.
- (5) A confirmation letter with login ID and password will be sent to your email (Please set your own password for future login). If you wish to re-print the Gown Rental & Deposit Form, you may re-print from the confirmation email.
- (6) Click “Continue” button to proceed to “Step 2- Enter Gown Rental Details”.

1. Enter Your Personal Information

* Must be filled in the blank. ← **3**

University / College / School Name : Singapore International School

4 → Student ID : SIS - 13456 *
(enter digits, please refer to your student card or school graduation invitation letter)

Email : info@victoriauniform.com *
(Confirmation e-mail will be sent to you)

5 → Password : *
(Password must be 6-20 characters for re-login purpose.)

Password Confirm : *

Chinese Name : 陳大文
(Enter the Chinese name same as the one on your student card)

English Name : Chan Tai Man *
(Enter the English name same as the one on your student card)

Degree of Award : IB bilingual diploma (#7b purple) ▾ *
(same as your student card or refer to the invitation letter)

Gender : Male Female

Mobile : 31184396 *

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Step 2 – Enter Gown Rental Details:

(7) Gown & Cap sizes are measured by staff. If you can't be presented in the outlet to try on the size, please fill the appropriate size in the blank provided.

(8) Pick Up Date must be **during 22 June – 27 June 2020**

(9) Click “**Continue**” button to proceed to “**Step 3 – Order Confirmation**”.

2. Enter Gown Rental Details

* Must be filled in the blank.

Gown Size : 取袍時由店員即時度身(按“?”圖示可查看所需尺碼); Size is measured by staff(Click “?” button to check the size) *

Cap Size : 取袍時由店員即時度身(按“?”圖示可查看所需尺碼); Size is measured by staff(Click “?” button to check the size) *

Hood : Style is defined

Stole : not applicable

上環分店 Sheung Wan Outlet

Pick Up & Return Outlet : **Gown pick up and return must be executed at the same outlet**
 如選擇上環寫字樓取袍, 請留意辦公時間:
 (星期一至五) 10:00 - 19:00 , (星期六) 10:00 - 13:00 , 星期日及公眾假期休息。
 Mon-Fri 10am-7pm; Sat 10am-1pm;
 Sunday & Public Holiday close.

Pick Up Date : 2020-06-24 **The first rental period will be counted from the date of gown received.**

Pick Up Time : 14:01 - 19:00

Return Due Date : 2020-06-29

University / College / School Name : Singapore International Sc

Level : Secondary Level

Fee : Deposit : HK \$700/set
 Rental Fee : HK \$0/set for the first 6 days
 Extension Fee : HK \$150/set for 5 calendar days after the 6-day rental period

Total Amount : HK\$700/set

Step 3 – Order Confirmation:

(10) Mark sure all your personal information, gown rental details are correct and read carefully the terms & conditions.

(11) Check the box at the bottom and click “**Confirm**” button to proceed to “**Step 4 – Order Complete And Print Gown Rental & Deposit Form**”.

3. Order Confirmation

Login ID : info@victoriauniform.com

Student ID : SIS - 13456

Chinese Name : 陳大文

English Name : Chan Tai Man

Mobile : 31184396

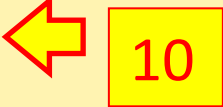
University / College / School Name : Singapore International School Singapore International School

Pick Up & Return Outlet : 上環分店 Sheung Wan Outlet

Pick Up Date : 2020-06-24 14:01 - 19:00 (首租期由取袍日起開始計算 The first rental period will be counted from the date of gown pick up.)

Return Due Date : On Or Before 2020-06-29 (以職員專用格內還袍日期為準。 Return date specified in "Staff Use Only" shall prevail.)

Invoice No : 1591671641 -14



Rental Items (per set)	Quantity	Size	Deposit	Rental Fee	Extension Fee
Gown	1	取袍時由店員即時度身(按“?”圖示可查看所需尺碼); Size is measured by staff(Click “?” button to check the size)	HK\$700/set	HK\$0/set for the first 6 days	HK\$150/set for 5 calendar days
Cap with tassel	1	取袍時由店員即時度身(按“?”圖示可查看所需尺碼); Size is measured by staff(Click “?” button to check the size)			
Hood	1	Style is defined			
Stole	0	not applicable			

Terms and Conditions:

1. The first rental period must be on a 6 days basis that will be counted from the date of gown pick up.
2. The rental fee for the first period is HK\$0 and deposit is HK\$700 for whole set . Deposit for gown , hood, stole and cap with tassel are HK\$300 , HK\$200 , HK\$0 , HK\$200 respectively.
3. The extended rental period is counted on 5 days basis and the extension fee is HK\$150 /set. If it is less than 5 days, it will be counted as a 5 days period.
4. Change of size and model is not allowed for all rented items.
5. All rented items should be returned on or before the specified due date during the business hours of the specified outlet. After the specified return due date, it would be considered as a late return and the regalia rental would be renewed and extended automatically.
6. The extension fee will be deducted from the deposit, if necessary, when the rented items are returned.
7. Regalia pick-up and return must be executed at the same outlet.
8. This regalia rental deposit form must be brought together to the selected return outlet to complete the return procedure.
9. All return items should be in the same condition as they were rented. The full deposit is refundable only when the rented items are returned in good condition and before due date.
10. Never iron directly, apply tiepin or adhesive paper on the gown and/or hood/stole to avoid damage, such as burning mark, running yarn and pinholes or other damage.
11. Never fold or throw the mortarboard to avoid damage, such as broken corner.
12. If any returned item is confirmed to be damaged or splotted by the renter after rental, the renter is required to purchase the damaged items. The schedules of charge will vary depending on the items according to point #2 of this "Terms & Conditions".
13. The definition of "damage": gown and hood/stole with burning mark, running yarn, pinholes and adhesive paper mark, the corner of the cap broken. (Please refer to sample display in outlet or Victoria Uniform website)

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- I have read through and understood all above terms and conditions.
- Print dual copies of Gown Rental & Deposit Form.



Confirm

Step 4 – Order Complete And Print Gown Rental & Deposit Form:

- (12) Click the button “**Print Dual Copies**” to generate the Gown Rental & Deposit Form.
- (13) For environmental friendly, please print the form in one page.
- (14) Please remember to print **TWO** copies of the form and bring **BOTH** of the forms to collect your gown at the specified outlet on the preferred date.

* If you have any queries about the Online Gown Rental System, Please feel free to contact Victoria Uniform Hotline at 3118-4396.

Victoria Uniform 維多利校服公司 畢業禮服 校服專家

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1 Enter Your Personal Information

2 Enter Gown Rental Details

3 Order Confirmation

4 Order Complete And Print Gown Rental & Deposit Form

4. Order Complete And Print Gown Rental & Deposit Form

Please CLICK the [Print Dual Copies] button to generate the [Gown Rental & Deposit Form]. For environmental friendly, please PRINT THE FORM IN ONE PAGE.

Please remember to print **TWO COPIES** of gown rental and deposit form (one for customer and one for Victoria Uniform) and bring both of the forms to collect your gown at the specified outlet on the preferred date.

Print Dual Copies 12, 13&14

Your online gown reservation is completed. Thank you for using our service. For outlet location, please refer to http://www.victoriauniform.com/index.php?route=information/information&information_id=8

For enquiry, please email us at info@victoriauniform.com or call our hotline at 3118 4396 / 3105 5009.

Close

Joseph Photo & Video 畢業相、家庭相拍攝優惠

MoonRock 立即選購

訂購日本人氣No.1 Calme D'or 彩妝美瞳隱形眼鏡

訂購畢業熊 披肩可繡花 自選款式 自選顏色

畢業禮服查詢熱線 Enquiry Hotline 3118 4396 / 3105 5009

郵寄服務